# AI-Powered Excel Smart Data Analysis & Reporting with Copilot & AI Tools

*Unlock Excel Productivity with AI and Intelligent Reporting*

**17 & 18 December 2026**
*9.00am - 5.00pm | GMT +8*

**Concorde Hotel, KL**
**Zoom Platform**

## WHY YOU SHOULD ATTEND

This training provides practical guidance on using Copilot and other AI tools to work more effectively in Excel, from everyday formula tasks to data analysis, dashboard development and reporting. Participants will also learn how to write better prompts, identify errors in AI-generated formulas and use automation carefully. The skills gained can be applied to routine business reporting, financial analysis, operational monitoring and other data-driven responsibilities.

## TARGET AUDIENCES

This programme is suitable for professionals who regularly use Excel to manage, analyse or report business information, including: -

- Finance and accounting professionals
- Business analysts and data analysts
- HR and administrative personnel
- Operations and project management teams
- Reporting and management information professionals
- Executives, managers and team leaders
- Excel users seeking to improve productivity through AI tools

Organised by:

WEventz Pte Ltd (Singapore)
WEventz Malaysia Sdn Bhd (Malaysia)

HRD Corp Claimable Programme

This is a **Hybrid event** where participants can choose to attend **In Person** at our training venue or join **Virtually** via Zoom Platform.

**www.weventz.sg**

Strictly limited number of seats to ensure maximum learning and experience for all participants
Thorough and customized program to address current market concerns
Provision of a certificate to participants at the end of the training