ADVANCED DOCUMENTS, DOCUMENTATION, AND EDRMS COMPLIANCE WITH AI INTEGRATION

The complete journey of modern information management

2 & 3 December 2026
9.00am - 5.00pm | GMT +8

Concorde Hotel, KL
Zoom Platform

WHY YOU SHOULD ATTEND

As organizations generate more digital documents, records and data, managing information effectively has become essential for compliance, security and operational efficiency. This 2-day workshop on Advanced Documents, Documentation, and EDRMS Compliance gives you a practical understanding of how to move beyond traditional document storage and build structured, reliable and compliant information management practices; from document creation and givernance to EDRMS, retention, audit and secure disposition.

Participants will also explore how AI and intelligence automation can transform document and record management through automated classification, metadata extraction, summarisatioh, OCR and risk detection. This course provides theknowledge and practical framework to manage the complete journey of modern information management.

TARGET AUDIENCES

This event has been specifically designed for: -

- Records & Information Management Managers & Heads
- Document Control Managers & Document Controllers
- Information Governance Managers & Specialists
- Knowledge Management Managers & Specialists
- Compliance & Risk Managers & Officers
- Data Governance Managers & Specialists
- IT & Digital Transformation Managers
- Information Security & Cybersecurity Managers
- Legal & Regulatory Affairs Managers & Professionals

Organised by:

WEventz Pte Ltd (Singapore)
WEventz Malaysia Sdn Bhd (Malaysia)

This is a **Hybrid event** where participants can choose to attend **In Person** at our training venue or join **Virtually** via Zoom Platform.

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Strictly limited number of seats to ensure maximum learning and experience for all participants
Thorough and customized program to address current market concerns
Provision of a digital certificate to participants at the end of the training