

# Internal Audit Report Writing and Communication Skills

*From Audit Findings to Effective Management Reports*

**16 & 17 November 2026**  
9.00am - 5.00pm | GMT +8



**Concorde Hotel, KL**  
**Zoom Platform**

## WHY YOU SHOULD ATTEND

This workshop encourages audit professionals to challenge their approach in writing audit reports, which is usually the result of weeks of reviews, analysis, interviews, and discussions. Audit reports provide information to management on reviewed areas and more importantly, bring issues to management's attention that need to be addressed. How well you communicate that information is critical to getting the stakeholder outcomes you seek.

This workshop is highly practical and is conducted by an experienced international risk and internal audit trainer. The intensive workshop will walk you through a combination of real-world case studies, best practices, strategies, and techniques. Additionally, you will have the opportunity to participate in discussions and role plays so that you can implement key learnings immediately after the workshop.

Organised by:



WEeventz Pte Ltd (Singapore)

WEeventz Malaysia Sdn Bhd (Malaysia)



HRD Corp Claimable Programme

## TARGET AUDIENCES

This training is specifically designed for:

- Chief Audit Executives (CAEs)
- Heads of Internal Audit
- Internal Audit Managers
- Senior Internal Auditors
- Internal Auditors
- Audit Executives
- Audit Supervisors
- Risk & Assurance Professionals
- Compliance Professionals
- Governance Professionals
- Internal Control Professionals
- Risk Management Professionals
- Corporate Governance Officers
- Quality Assurance Professionals
- Control & Assurance Officers
- Professionals responsible for preparing or reviewing audit reports



This is a **Hybrid event** where participants can choose to attend **In Person** at our training venue or join **Virtually** via Zoom Platform.