

HR POLICIES MASTERY CREATING, COMMUNICATING & ENFORCING EFFECTIVE WORKPLACE RULES

*Practical Skills to Create, Communicate & Enforce
HR Policies That Work*

4 & 5 May 2026
9.00am - 5.00pm | GMT +8



Concorde Hotel
Zoom Platform

WORKSHOP OVERVIEW

In today's evolving workplace, clear and well-crafted HR policies are essential for ensuring legal compliance, fostering a positive work culture, and supporting organizational goals. This two-day workshop equips HR professionals, managers, and business leaders with the knowledge and practical skills to design, implement, and review effective HR policies that align with Malaysian labour laws and industry best practices.

Participants will learn how to draft clear, comprehensive policies, communicate them effectively across the organization, and ensure consistent enforcement. Through interactive sessions, real-world examples, and a final group project, attendees will gain the confidence to create policies that protect the organization, support employees, and drive business success.

Organised by:



WEeventz Pte Ltd (Singapore)
WEeventz Malaysia Sdn Bhd (Malaysia)

TARGET AUDIENCES

This workshop is ideal for: -

- HR Managers and Executives
- HR Business Partners
- Talent Acquisition and Recruitment Specialists
- Learning & Development Professionals
- Line Managers and Department Heads
- Business Owners and Entrepreneurs
- Compliance and Legal Officers
- Administrative Managers overseeing HR functions
- Anyone responsible for drafting, implementing, or reviewing workplace policies



This is a **Hybrid event** where participants can choose to attend **In Person** at our training venue or join **Virtually** via Zoom Platform.