

HR Policies & Procedures

Future-proof your Managers and the organisation

6 – 8 May 2024

This is an **interactive Virtual Instructor-Led Training (VILT)**.
Kindly ensure you have a working Webcam and Headset with Microphone.

KEY BENEFITS OF ATTENDING

- **UNDERSTAND** the importance of having HR policies and procedures in place
- **BRAINSTORM** various policies which a world-class organization should have
- **NAVIGATE** your way through a myriad of information to design a customised policy for your organization
- **DESIGN** and **DEVELOP** policies from scratch
- **EVALUATE**, **UPDATE** and **IMPROVE** existing policies
- **DEVELOP** an audit instrument to audit your HR policies

- ✓ Strictly limited number of seats to ensure maximum learning and experience for all delegates
- ✓ Thorough and customised program to address current market concerns
- ✓ Provision of a digital certificate to delegates at the end of the training

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HRD Corp claimable programme



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