

A photograph of three people (two men and one woman) looking at a laptop screen in an office setting. The man on the left is wearing a patterned sweater and glasses. The man in the middle is wearing a suit and tie. The woman on the right has long, curly hair and is wearing a dark top. They are all looking intently at the laptop screen.

HR Policies & Procedures

Design fire-proof HR policies and procedures for your organization

22 - 24 May 2023

This is an **interactive Virtual Instructor-Led Training (VILT)**.
Kindly ensure you have a working Webcam and
Headset with Microphone.

KEY BENEFITS OF ATTENDING

- **UNDERSTAND** the importance of having HR policies and procedures in place
- **BRAINSTORM** various policies which a world-class organization should have
- **NAVIGATE** your way through a myriad of information to design a customised policy for your organization
- **DESIGN** and **DEVELOP** policies from scratch
- **EVALUATE**, **UPDATE** and **IMPROVE** existing policies
- **DEVELOP** an audit instrument to audit your HR policies