

# Project Management Essentials

Develop Foundational Project Management Skills To Maximize Your Impact As A Project Contributor

27 - 28 March 2023

This is an **interactive Virtual Instructor-Led Training (VILT)**. Kindly ensure you have a working Webcam and Headset with Microphone.

- ✓ Strictly limited number of seats to ensure maximum learning and experience for all delegates
- ✓ Thorough and customised program to address current market concerns
- ✓ Provision of a digital certificate to delegates at the end of the training

## KEY BENEFITS OF ATTENDING

- **KNOW** the purpose and process of project management
- **IMPLEMENT** your project efficiently through organisation and preparation
- **LEARN** how to influence stakeholders, many of whom you have no authority over
- **CREATE** stakeholder engagement plan
- **UNDERSTAND** project roles and responsibilities to better support delivery of project results
- **LEARN** how to create project activity tables
- **APPLY** tools and techniques to increase your effectiveness both on the team and in your own functional area
- **ELIMINATE** the gap between desired outcome and actual outcomes